The Annual Quality Assurance Report (AQAR) of the IQAC
(For Affiliated/Constituent Colleges)

Institutions Accredited by NAAC need to submit an Annual self-reviewed progress report i.e. Annual Quality Assurance Report (AQAR) to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the IQAC at the beginning of the Academic year. *The AQAR period would be the Academic Year. (For example, July 1, 2017 to June 30, 2018)*

Part – A

Data of the Institution
(data may be captured from IIQA)
1. Name of the Institution :   Kulbhaskar Ashram Post Graduate College

- Name of the Head of the institution :   Dr. Jyoti Shanker

- Designation: Principal

- Does the institution function from own campus: Yes

- Phone no./Alternate phone no.:   9450613837

- Mobile no.: 9450613837

- Registered e-mail: kapgcollegealld@gmail.com

- Alternate e-mail : jyoti.ald@gmail.com

- Address   :2, Lowther Road

- City/Town   : Allahabad

- State/UT   : Uttar Pradesh

- Pin Code   : 211001

2. Institutional status:
- Affiliated / Constituent: Affiliated
- Type of Institution: Co-education/Men/Women Co-education
- Location : Rural/Semi-urban/Urban: Urban
- Financial Status: Grants-in aid/ UGC 2f and 12 (B)/ Self financing (please specify) : Registered in 2f and 12(B) and Grants-in-aid

- Name of the Affiliating University: Allahabad State University, Allahabad
- Name of the IQAC Co-ordinator :   Dr. Archana Sinha
- Phone no. : 9415365830

  Alternate phone no.

- Mobile: 9415365830

- IQAC e-mail address: kapgiqac@gmail.com

- Alternate Email address: archana24x7@rediffmail.com

3. Website address: kulbhaskarpgcollege.com
    Web-link of the AQAR: (Previous Academic Year):
kulbhaskarpgcollege.com/AQAR%2017-18.pdf
    For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

4. Whether Academic Calendar prepared during the year?

Yes/No....., if yes, whether it is uploaded in the Institutional website: Yes

http://kulbhaskarpgcollege.com/images/docs/photos/academic_calendar_2017_2018.pdf

Weblink: kulbhaskarpgcollege.com

5. Accreditation Details:

Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1st	B	2.75	2009	from: 2009 to: 2014
2nd	A	3.07	2015	from: Nov. 2015 to: Nov. 2020
3rd				from: to:
4th				from: to:
5th				from: to:

6. Date of Establishment of IQAC: DD/MM/YYYY: 22/12/2010

7. Internal Quality Assurance System

7.1 Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & duration	Number of participants/beneficiaries
AQAR submitted to NAAC	Sept. 2017	
Feedback from students obtained & analysed	Through out the year	All Students
Note: Some Quality Assurance initiatives of the institution are: *(Indicative list)*		

- *Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback from all stakeholders collected, analysed and used for improvements*
- *Academic Administrative Audit (AAA) conducted and its follow up action*
- *Participation in NIRF*
- *ISO Certification*
- *NBA etc.*
- *Any other Quality Audit*

8. Provide the list of funds by Central/ State Government-

UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/ Department/Faculty	Scheme	Funding agency	Year of award with duration	Amount
UGC/ CPE	-	-	-	-

9. Whether composition of IQAC as per latest NAAC guidelines: Yes/No: Yes

   *upload latest notification of formation of IQAC

10. No. of IQAC meetings held during the year: 03

The minutes of IQAC meeting and compliance to the decisions have been uploaded on the institutional website…
Yes/No : No
   (Please upload, minutes of meetings and action taken report)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?   Yes   No ✓

      If yes, mention the amount: NA   Year:

12. Significant contributions made by IQAC during the current year (maximum five bullets)

   * Quality maintenance and submission of AQAR .

   * Formation of Library committee.

   * Encouraging teachers for e-Lectures

   * Inclusion of Library periods

13. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes

Building, new class rooms	New class room was built

14. Whether the AQAR was placed before statutory body?   Yes /No: Yes

   Name of the Statutory body: Committee of Management   Date of meeting(s):

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning?
Yes/No: No   Date:

16. Whether institutional data submitted to AISHE: Yes/No: Yes

        Year: 2017-18   Date of Submission: 08/03/2018

17. Does the Institution have Management Information System?

Yes ✓ No

   If yes, give a brief description and a list of modules currently operational.
   (Maximum 500 words)
   Recommendations made by various development committees are placed before the management for approval and implementation.

Part-B

CRITERION I – CURRICULAR ASPECTS

1.1 Curriculum Planning and Implementation

1.1.1 Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Time table committee is formed in the college which prepares the time table for all the faculties. Care is taken in allotting more periods per week in those subjects where there is such a requirement on the basis of the syllabus.

Apart from the periods for subjects, separate periods have being allotted for library so that the students can develop a habit of going to and consulting the library.

Implementation of the time table is closely monitored by the Principal and where ever there is a need, course is covered by taking extra classes.

1.1.2 Certificate/ Diploma Courses introduced during the Academic year

Name of the Certificate Course	Name of the Diploma Courses	Date of introduction and duration	focus on employability/ entrepreneurship	Skill development
-	-	-	-	-

1.2 Academic Flexibility

1.2.1 New programmes/courses introduced during the Academic year

Programme with Code	Date of Introduction	Course with Code	Date of Introduction
-	-	BCA	July 2017

1.2.2 Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the Academic year.

Name of Programmes adopting CBCS	UG	PG	Date of implementation of CBCS / Elective Course System	UG	PG
Nil	-	-	-	-	-
Already adopted (mention the year)					

1.2.3 Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Courses
No of Students	-	-

1.3 Curriculum Enrichment

1.3.1 Value-added courses imparting transferable and life skills offered during the year

Value added courses	Date of introduction	Number of students enrolled
-	-	-

1.3.2 Field Projects / Internships under taken during the year

Project/Programme Title	No. of students enrolled for Field Projects / Internships
RAWE	75

1.4 Feedback System

1.4.1 Whether structured feedback received from all the stakeholders.

1) Students	2) Teachers	3) Employers	4) Alumni	5) Parents
Yes	No	No	No	No

1.4.2 How the feedback obtained is being analyzed and utilized for overall development of the

institution? (maximum 500 words)

Feedbacks obtained from different sources are analyzed manually by the subcommittees themselves. The conclusions drawn by them are submitted in the from of report. These reports are discussed in the successive meetings of IQAC. The recommendations made by IQAC are considered and implemented whenever possible.

CRITERION II -TEACHING-LEARNING AND EVALUATION

2.1 Student Enrolment and Profile

2.1. 1 Demand Ratio during the year

Name of the Programme	Number of seats available	Number of applications received	Students Enrolled
B.Sc.	320	**620**	**320**
B.Sc. (Ag.)	80	1614	80
B.Sc. (Biotech)	60	95	25
B.Com.	120	542	119
B.B.A.	60	71	15
B.C.A.	50	84	50
M.Sc. (Ag.)	50	274	50

2.2 Catering to Student Diversity

2.2.1. Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of full time teachers available in the institution teaching only UG courses	Number of full time teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017-2018	815	82	34	-	15

2.3 Teaching - Learning Process

2.3.1 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of teachers on roll	Number of teachers using ICT *(LMS, e-Resources)*	ICT tools and resources available	Number of ICT enabled classrooms	Number of smart classrooms	E-resources and techniques used
42	35		10	02	

2.3.2 Students mentoring system available in the institution? Give details. (maximum 500 words)

Academic Advisors are appointed for the students who mentor them and advice them for their carrier. Students are always free to meet their teachers for any of their academic problems.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor: Mentee Ratio
897 (Regular Courses)	34+15	1:18

2.4 Teacher Profile and Quality

2.4.1 Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty

				with Ph.D
56	42	14	07	38

2.4.2 Honours and recognitions received by teachers
(received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2017-2018	Dr. Shree Prakash	Asso. Prof.	Shikshak Shree Award from U.P. Govt.
2017-2018	Dr. A.C. Singh	Asso. Prof.	Young Scientist award received by BIOVED, Allahabad
2017-2018	Dr. Puneet Kumar Agarwal	Asstt. Prof.	Young faculty academic Brilliance award
2017-2018	Dr. S.P. Vishwkarma	Asso. Prof.	Best Teacher award from SBSRD, Jhusi, Allahabad
2017-18	Er. R.P. Singh	Asso. Prof.	Life time achievement award from VICAS, Allahabad
2017-18	Dr. Archana Sinha	Asso. Prof.	Life time achievement award from VICAS, Allahabad
2017-18	Dr. Manoj Singh	Asstt. Prof. (Mandey)	Social Environmentalist award from Blue Planet Society, Allahabad
2017-18	Dr. Manoj Singh	Asstt. Prof. (Mandey)	Environment Mitra Puraskar from Blue Planet Society,

				Allahabad

2.5 Evaluation Process and Reforms

2.5.1 Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester / year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester-end/ year- end examination
B.Sc. I		Yearly	May 18	June 18
B.Sc. II		Yearly	May 18	June 18
B.Sc. III		Yearly	May 18	June 18
B.Com. I		Yearly	May 18	June 18
B.Com. II		Yearly	May 18	June 18
B.Sc. (Ag.) II Sem		Semester	June 18	Aug 18
B.Sc. (Ag.) IV Sem		Semester	June 18	Aug 18
B.Sc. (Ag.) VI Sem		Semester	June 18	Aug 18
B.Sc. (Ag.) VIII Sem		Semester	June 18	Aug 18
M.Sc. (Ag.) II yr		Yearly	May 18	June 18
M.Sc. (Ag.) II Sem		Semester	June 18	Aug 18
B.Sc. (Biotech) I		Semester	June 18	Aug 18
B.Sc. (Biotech) II		Semester	June 18	Aug 18
B.Sc. (Biotech) IIII		Semester	June 18	Aug 18
B.B.A. II Sem		Semester	June 18	Aug 18
BCA II Sem		Semester	June 18	Aug 18
BCA IV Sem		Semester	June 18	Aug 18

2.5.2 Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

All though it is not prescribed by the University half yearly exams are being conducted in the college every year for all the annual courses. This helps the students in their self assessment. Marks are displayed on the departmental notice boards so a sprit of competition is developed among the students.

During the classes, teachers take tests and very often surprise tests to are also being taken.

2.5.3 Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic calendar is prepared in the beginning of every academic session. The dates of annual, semester and mid semester exams and most of the holidays are being decided by the University itself. We, as a college have lesser to decide on our own. We fix the date of half yearly exams, quiz, debates, sports, annual function, talent hunt programme rallies etc..

2.6 Student Performance and Learning Outcomes

Many personality development programs are being organized in the college which groom the students to present themselves in a more confident manner. Students perform nicely in the interviews they face. So our students are placed well in the job interviews. Students passing out the under graduate classes mostly proceed for higher studies.

2.6.1 Program outcomes, program specific outcomes and course outcomes

for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

2.6.2 Pass percentage of students

Programme Code	Programme name	Number of students appeared in the final year examination	Number of students passed in final semester/year examination	Pass Percentage
	B.Sc.	104	80	76.90
	B.Sc (Ag.)	70	69	98.50
	M.Sc. (Ag.)	32	31	96.80

2.7 Student Satisfaction Survey

2.7.1 Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

Students feedback cell prepares questionnaire on overall institutional performance. The survey is conducted for final year students the result are analysed and report is submitted thereafter.

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 Resource Mobilization for Research

3.1.1 Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding Agency	Total grant sanctioned	Amount received during the Academic year
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored Projects				
Projects sponsored by the University/ College				
Students Research Projects *(other than compulsory by the College)*				
International Projects				
Any other(Specify)		D.E.	65000-00	65000-00
Total				

3.2 Innovation Ecosystem

3.2.1 Workshops/Seminars Conducted on Intellectual Property Rights **(IPR)** and Industry-Academia Innovative practices during the year

Title of Workshop/Seminar	Name of the Dept.	Date(s)
Basic Research Methodology & Technical communication	Agril. Economics	2-3 May 2018
Recent Technology for Food Security and Rural Development	Jointly organized	19-25 Feb. 2018
Role of Higher Education Institution in Rural Development.	Jointly organized	29-30, March 2018

3.2.2 Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of the Awardee	Awarding Agency	Date of Award	Category
-	-	-	-	-

3.2.3 No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Centre	Name	Sponsored by

Name of the Start-up	Nature of Start-up	Date of commencement

3.3 Research Publications and Awards

3.3.1 Incentive to the teachers who receive recognition/awards

State	National	International
-	-	-

3.3.2 Ph. Ds awarded during the year *(applicable for PG College, Research Center)*

Name of the Department	No. of Ph. Ds Awarded
-	-

3.3.3 Research Publications in the Journals notified on UGC website during the year

	Department	No. of Publication	Average Impact Factor, if any
National	Agronomy	06	
	A.H. & Dairying	01	
	Horticulture	03	
	Agri. Economics	04	
	Commerce	03	
	Zoology	02	
International			

3.3.4 Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	No. of publication
Agronomy	01
Agril. Economics	03
Horticulture	03

3.3.5 Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index

Title of the paper	Name of the author	Title of the journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citations
Data Not Available						

3.3.6 h-index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the paper	Name of the author	Title of the journal	Year of publication	h-index	Number of citations excluding self citations	Institutional affiliation as mentioned in the publication
	Data Not Available					

3.3.7 Faculty participation in Seminars/Conferences and Symposia during the year :

No. of Faculty	International level	National level	State level	Local level
Attended Seminars/ Workshops	05	16	-	-
Presented papers	-	04	02	02
Resource Persons	-	-	-	-

3.4 Extension Activities

3.4.1 Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the Activities	Organising unit/ agency/ collaborating agency	Number of teachers **co-ordinated** such activities	Number of students participated in such activities
Cleanliness Programme 27/11/17	NSS	03	500
Speech Competition 9/12/17	NSS	03	100
Human Rights Day Celebration 10/12/17	NSS	03	3 Units
Creating gender champion & youth to promote gender quality 23/12/17	In collaboration U.P. Govt. & MHRD	10	200
Seminar on Swami Vivekanad 11/01/18	NSS	03	250
Different Activities on the occasion of Youth week 19/01/18	NSS	15	275
Seminar on social equality and national unity 31/01/18	NSS	10	250
Special camp 11 Feb to 17 Feb. (Plantation, Election awareness rally, cleanliness drive in slams and near rivers	NSS	03	03 Units

3.4.2 Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the Activity	Award/recognition	Awarding bodies	No. of Students benefited

3.4.3 Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/ agency/ collaborating agency	Name of the activity	Number of teachers **coordinated** such activities	Number of students participated in such activities
	NSS	वृहद स्वच्छता कार्यक्रम	06	150
	NSS & UP Higher Education Deptt & Unisef	Creating Gender Champion and youth for change for ending child Marriage, Violence and to Promote gender equality	06	150
	NSS	Awareness rally and Poster competition	06	150

3.5 Collaborations

3.5.1 Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of Activity	Participant	Source of financial support	Duration
Nil	Nil	Nil	Nil

3.5.2 Linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration **(From-To)**	participant
Nil	Nil	Nil	Nil	Nil

3.5.3 MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose and Activities	Number of students/teachers participated under MoUs

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 Physical Facilities

4.1.1 Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
28,50000-00	20,87,434-00

4.1.2 Details of augmentation in infrastructure facilities during the year

Facilities	Existing	Newly added
Campus area	-	
Class rooms (one smart class room + one class room)		6.81+14.95 lacs.
Laboratories		86854-00

Seminar Halls		
Classrooms with LCD facilities		
Classrooms with Wi-Fi/ LAN		
Seminar halls with ICT facilities		
Video Centre		
No. of important equipments purchased (≥ 1-0 lakh) during the current year.		
Value of the equipment purchased during the year (Rs. in Lakhs)		
Others		

4.2 Library as a Learning Resource

4.2.1 Library is automated {Integrated Library Management System -ILMS}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation

4.2.1 Library Services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	33709	-	-	-	33709	-
Reference Books	976				976	
e-Books						
Journals	189				189	
e-Journals						
Digital Database	1916				1916	
CD & Video						
Library automation						
Weeding (Hard & Soft)						
Others (specify)	2000				2000	

4.3 IT Infrastructure

4.3.1 Technology Upgradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Available band width (MGBPS)	Others
Existing	78	3	1	2	1	1	18	5	-
Added	11	-	-	-	-	-	-	-	-
Total	89	3	1	2	1	1	18		

4.3.2 Bandwidth available of internet connection in the Institution (Leased line)

……5……… MBPS /GBPS

4.3.3 Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
-	-

4.3.4 E-content developed by teachers such as: e-PG-Pathshala, CEC (under e-PG-Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the teacher	Name of the module	Platform on which module is developed	Date of launching e-content
-	-	-	-

4.4 Maintenance of Campus Infrastructure

4.4.1 Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
20,00,000-00	16,41,959-00	20,00,000-00	16,41,959-00

4.4.2 Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. *(maximum 500 words)* (information to be available in institutional Website, provide link)

Established procedure like formation of specific committee for the development of physical and support facilities are formed from session to session for the proper utilization of budget and development of facilities. Most of the student related fee collection or distribution of scholarship, books are done through on line and banking challan system. Pre admission test/merit is being followed through a transparent mechanize for the betterment of the Institution and to provide the best opportunity to students. academic

CRITERION V - STUDENT SUPPORT AND PROGRESSION

5.1 Student Support

5.1.1 Scholarships and Financial Support

	Name /Title of the scheme	Number of students	Amount in Rupees
Financial support	Mandi Parishad	31	11,16000-00

from institution			
	Jila Samaj Kalyan	673	Direct transferred into student's account

Financial support from other sources

a) National			
b) International			

5.1.2 Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
-	-	-	-

5.1.3 Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students by Guidance for Competitive examination	Number of benefited students by Career Counselling activities	Number of students who have passed in the competitive exam	Number of students placed
		Data not available			

5.1.4 Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	No. of grievances redressed	Average number of days for grievance redressal
No major grievance	All	01

5.2 Student Progression

5.2.1 Details of campus placement during the year

On campus			Off Campus		
Name of Organizations Visited	Number of Students Participated	Number of Students Placed	Name of Organizations Visited	Number of Students Participated	Number of Students Placed
Data Not Available					

5.2.2 Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of Programme admitted to
	Data Not Available				

5.2.3 Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	No. of Students selected/ qualifying	Registration number/roll number for the exam

NET	Data not available	
SET		
SLET		
GATE		
GMAT		
CAT		
GRE		
TOFEL		
Civil Services		
State Government Services		
Any Other		

5.2.4 Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Participants
Annual Sports	College Level	Nearly 250 Participants

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/ medal	National/ International	Sports	Cultural	Student ID number	Name of the student
2017	Essay writing competition in Ram Chandra Mission	National		Yes		1.Raj Pratistha Singh 2.Shashank Tripathi 3. Sachin Maurya

5.3.2 Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Students union doesn't exist in the college for past several years, but the students representatives of are included in IQAC committees like Parent Teachers association cultural committee, sports committee etc. They are being encouraged to organize the events with proper guidance of the teachers. This year intercollegiate science quiz was very nicely organized by our students.

5.3 Alumni Engagement

5.3.1 Whether the institution has registered Alumni Association? Yes/No, if yes give details (maximum 500 words):

Alumni Association exists but it is not registered.

5.3.2 No. of registered enrolled Alumni:

Nearly 500

5.3.3 Alumni contribution during the year (in Rupees) **:**

Nil

5.3.4 Meetings/activities organized by Alumni Association **:**

Old students visit the campus and interact with the staff and students. This is three such meetings is held.

CRITERION VI –GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 Institutional Vision and Leadership

6.1.1 Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Administrative & partial financial autonomy of the departments. For departmental requirements Heads of the

department call quotations, after that take sanction from the Committee of Management, and after that the purchases are done.

Involvement of staff in various development committees. Each and every teaching staff member is involved in various development committees of the college.

6.1.2 Does the institution have a Management Information System (MIS)?
 Yes/No/Partial:

Partial

6.2 Strategy Development and Deployment

6.2.1 Quality improvement strategies adopted by the institution for each of the following (with in 100 words each)**:**

❖   Curriculum Development

University convenes Board of Studies for up-gradation of syllabus. In which some of the senior teachers of the college are either convenors for members.

❖   Teaching and Learning

Interactive teaching is being done in all departments. Surprise tests are conducted and assignments are given to keep the students updated. E-lectures are taken to explain the concepts where ever it is required.

❖   Examination and Evaluation

Very fair examinations are conducted every year. Evaluation for annual system courses are being done by the University, evaluation for semester system. Courses & Practical is being done with the college the process is very much unbiased & transparent. Apart from the university exams, we have our own half yearly exams (which are not prescribed by the University) we arrange for these exams so that the students could know their progress in the middle of a session and get a chance to improve himself/herself.

❖   Research and Development

Teachers are being encouraged for doing research. Some of the teachers are very actively engaged in it. Two teachers have been awarded this year from two different sources for their contribution in their fields.

❖   Library, ICT and Physical Infrastructure / Instrumentation

ICT facilities are provided and teachers are encouraged to take e-lectures. Students are also encouraged to give presentations through power point presentations and in some departments the students submit their assignments through emails sell stacked library with reading room is a valuable in the college. Steps are taken to make it more user friendly. Library period is included in the time table for each class, so that every student gets opportunity to develop a habit of sitting in and consulting the Library.

❖   Human Resource Management

In some departments where there is shortage of staff, guest faculties are involved. Extra care is taken to finish the syllabus in stipulated time.

❖   Industry Interaction / Collaboration

Students are taken on study tour to various industries where they learn different techniques & managements. This

year also our students were taken to Parag Diary & IFFCO Phulpur and Baidhynath.

❖ Admission of Students
Whole process is made simple & quite transparent. Admission notice is being given is the newspapers, candidates buy the admission forms either online or off line. After last date the forms are scrutinized and admit cards are given to eligible candidates for those courses where entrance exam is to be conducted. For other courses, merit list is prepared. After entrance exam result all admissions are taken on the basis of merit list.

6.2.2 :   Implementation of e-governance in areas of operations:

❖ Planning and Development
Keeping in view the further expansion of the college planning for development is done and all the records are kept in digital format.

❖ Administration
GPF passbooks of the staff are maintained in the office computer. Service books are scanned & stored in the office computer. Cash transaction is not done. Leave records of the staff is maintained in computers.

❖ Finance and Accounts
Office is made fully computerized and is also computerzied its account section. All the purchases records are being maintained in the computer. All the grants, for salaries, development, research work are being monitored. GPF ledgers, are also maintained in the computer, similarly loan taken by the staff and is repayment is also being computerized.

❖ Student Admission and Support
Admission forms are available online as well as offline. After admission, challan is generated through which the fees is being deposited in the bank. Students are given assignments and in some of the departments they submit them through e-mails.

❖ Examination
Examination forms of the candidates for annual & semester exams are uploaded at University website. All the information's regarding the examination from the University to the college, is being given through the college e-mail. The soft copy of admit cards are also sent by the University, the college downloads them and distribute to the candidates.

6.3 Faculty Empowerment Strategies

6.3.1 Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
	Nil	Nil	Nil	Nil

6.3.2 Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development	Title of the administrative training programme organised	Dates (from-to)	No. of participants (Teaching staff)	No. of participants (Non-teaching

	programme organised for teaching staff	for non-teaching staff			staff)
2018	Workshop of food security		19-25 Feb 2018	30	

6.3.3 No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	Date and Duration (from – to)
	10	

6.3.4 Faculty and Staff recruitment (no. for permanent/fulltime recruitment):

Teaching		Non-teaching	
Permanent	Fulltime	Permanent	Fulltime/temporary

6.3.5 Welfare schemes for

Teaching	GLIC
Non teaching	GLIC
Students	

6.4 Financial Management and Resource Mobilization
6.4.1 Institution conducts internal and external financial audits regularly (with in 100 words each) **Financial Audits are conducting regularly in the institution internally as well as by external agencies.**
6.4.2 Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III) Nil

Name of the non government funding agencies/ individuals	Funds/ Grants received in Rs.	Purpose
-	-	-

6.4.2 Total corpus fund generated

6.5 Internal Quality Assurance System
6.5.1 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	NAAC	Yes	College
Administrative	Yes	NAAC	Yes	College

6.5.2 Activities and support from the Parent – Teacher Association (at least three)

Meeting are held in which discussion are held. The outcomes are being implemented for better teaching & learning.

6.5.3 Development programmes for support staff (at least three)

1- Encouraging them to equipped themselves for computer awareness.

2- Providing sports facilities.

6.5.4 Post Accreditation initiative(s) (mention at least three)

1- Permanent affiliation of B.Sc. (Biotech & BBA)	
2- Opening of BCA & B.Com. under self finance scheme.	
3- Getting status of CPE.	

6.5.5

a. Submission of Data for AISHE portal   : (Yes /No) Yes

b. Participation in NIRF   : (Yes /No) No

c. ISO Certification   : (Yes /No) No

d. NBA or any other quality audit   : (Yes /No) No

6.5.6 Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting activity	Duration (from-----to------)	Number of participants
2017 -18	Organized by U.P. Govt. and UNICEF one day training programme on CREATING GENDER CHAMPION AND YOUTH for Change	23-12-2017	23-12-2017	

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period **(from-to)**	Participants	
		Female	Male
Debate	14/02/2018	10	10

7.1.2 Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the College met by the renewable energy sources

Solar Lamps are being used in the campus although their number is small at present but we plan for more in future.

7.1.3 Differently abled (Divyangjan) friendliness

Items Facilities	Yes/No	No. of Beneficiaries
Physical facilities		Data Not available
Provision for lift	-	Data Not available
Ramp/ Rails	Yes	Data Not available
Braille Software/facilities	No	Data Not available
Rest Rooms	Yes	Data Not available
Scribes for examination	Yes	Data Not available
Special skill development for differently abled students	Yes	Data Not available
Any other similar facility	-	-

7.1.4 Inclusion and Situatedness

Enlist most important initiatives taken to address locational advantages and disadvantages during the year

Year	Number of	Number of	Date and	Name of the	Issues	Number of

	initiatives to address locational advantages and disadvantages	initiatives taken to engage with and contribute to local community	duration of the initiative	initiative	addressed	participating students and staff
2017-18	01	01	12/02/2018	Awareness rally in slum	Literacy, Environment Consciousness	325
	01	01	16/02/2018	Cleanliness drive in Sangam Area	Cleanliness	367
	01	01	27/11/2017	Cleanliness in Campus	Cleanliness	510

7.1.5 Human Values and Professional Ethics

Code of conduct (handbooks) for various stakeholders

Title	Date of Publication	Follow up (maximum 100 words each)
1- Human Rights Day	10/12/2017	
2- Vichar Gosthi on Vivekanand	11/01/2018	
3- सामजिक सौहार्द एवं राष्ट्रीय एकता पर विचार गोष्ठी (संत रविदास जयन्ती पर)	31/01/2018	

7.1.6 Activities conducted for promotion of universal Values and Ethics

Activity	Duration (from-------to-------)	Number of participants
1- Shobha Yatra Day Kali Prasad	03/12/2017	250
2- Speech Swaraj Hamara Janm Sidh Adhikar Hi	09/12/2017	20+100

7.1.7 Initiatives taken by the institution to make the campus eco-friendly (at least five)

1- Compost Pit
2- Plastic Free Zone
3- Garbage segregation
4- Plantation
5- Rain water harvesting

7.2 Best Practices

Describe at least two institutional best practices
Upload details of two best practices successfully implemented by the
institution as per NAAC format in your institution website, provide the link

1- Fully digitalized office, No cash is collected in office, For all types of fees challan is generated and through which fees is deposited in bank.

2- ICT based teaching learning

3- Automated office

4- Automated admission process.

7.3 Institutional Distinctiveness

Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust

Provide the weblink of the institution in not more than 500 words
The vision of this institution is to achieve excellence in the education and to use education as a tool for social change for the betterment of society and to achieve this, all efforts are being made to achieve this goal. The mission of our institution is to widely spread agro scientific knowledge and technology to rural and urban masses using existing resources and for this purpose contact programs are conducted from time to time in different villages and at different urban places to make people aware and at the same time empower them.

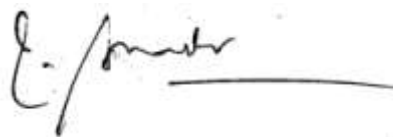## 8. Future Plans of action for next academic year (500 words)

> 1) Installation of CCTV is class rooms and installation of microphone & speakers in big class rooms
>
> 2) Fixing of additional water coolers for students

Name : Dr. Archana Sinha   Name : Dr. Jyoti Shanker

___   _____   ____

Signature of the Coordinator, IQAC   *Signature of the Chairperson, IQAC*

_____***_____

Abbreviations:

CAS	-	Career Advancement Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution

****

For Communication with NAAC

The Director
National Assessment and Accreditation Council (NAAC)
(An Autonomous Institution of the University Grants Commission)
P. O. Box. No. 1075, Nagarbhavi
Bengaluru - 560 072
Phone: +91-80-2321 0261/62/63/64/65
Fax: +91-80-2321 0268, 2321 0270
E-mail: director.naac@gmail.com
Website: www.naac.gov.in